

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, and Sheriff Bob Montgomery.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the September 13, 2022, Commissioners’ Meeting. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to award the bid for 2022 / 2023 snow removal to Patriot Site Service, LLC, 4637 Route 220, New Albany, PA 18833, at the following rates:

COMPANY	AG CENTER			DES			LIBRARY			MATERN		
	P	C	S	P	C	S	P	C	S	P	C	S
Patriot Site Service LLC 4637 Route 220 New Albany, PA 18833	\$85	\$20	\$20	\$55	\$15	\$20	\$40	\$10	\$20	\$110	\$25	\$30

P = Plow, C = Cinder, S = Shovel

The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve an amended proposal from Stahl Sheaffer Engineering in the amount of \$18,178.00 which includes an additional \$525.00 for a project cost estimate to be included with bridge plans, bid package, construction administration, and project management for a proposed project at the Hillsgrove Covered Bridge over Loyalsock Creek. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to accept the resignation of Systems Administrator Arthur Cairns effective September 30, 2022. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to accept the resignation of Library Assistant II Jessica Pennella effective September 30, 2022. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to accept the retirement of Domestic Relations Director Karen Beinlich effective October 3, 2022. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve an unpaid leave request of part-time Maintenance Technician Frank Green for leave effective September 19, 2022, through October 17, 2022. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to appoint Michele Guare as Right to Know Officer Effective October 3, 2022. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman a motion to approve a Conference/Workshop/Travel request from Probation at a cost of \$750.00 to the county. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve a Conference/Workshop/Travel request from Children & Youth at a cost of \$796.87 to the county. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to pay current invoices in the amount of \$132,897.85. The motion was seconded by Commissioner Fenton and unanimously approved.

INFORMATION:

A change order was signed for the Forksville Borough Community Park Project to allow MAC Builders to install a handicapped parking space, including signage, markings, and a compact surface, as well as approved park accessories for a new total of \$28,237.00, which is under the cost of \$44,800.00 approved July 5, 2022.

A change order was signed for the Sullivan County Ag Center Project to change from Aluminum fascia to metal and aluminum soffit to vinyl with no change in cost from the original \$99,456.00 approved September 13, 2022.

A service agreement between Sullivan County and BLaST Intermediate Unit 17 to provide telephone and fax service at the Sullivan County Courthouse, Library, and Ag Center was approved at the September 13, 2022, Commissioners' meeting. Although the contract has not changed, there will be 1 additional fax line and 11 additional phone lines, increasing the monthly charges \$110.00 / month for phone and \$125.00 / year for fax.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:06 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner