

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, 2<sup>nd</sup> Deputy Treasurer Stephani Geffken, Planning Director Chris Roenning, Maintenance Supervisor Mark Minier, and Stoltzfus Contracting.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the August 30, 2022, Commissioners’ Meeting. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to award the bid for the bathroom vanity, sink top, faucet and mirror to Tiffany Beinlich in the amount of \$35.00. The motion was seconded by Commissioner Fenton and was approved 2 - 1 with Commissioner Iannone against. It was noted the items were advertised twice in the courthouse and on the County website and Facebook page.

Commissioner Iannone made a motion to award the bid for the Sullivan County Ag Center Project to Stoltzfus Contracting of Allenwood, PA in the amount of \$99,456.00. The motion was seconded by Commissioner Hoffman and, after noting the sealed bids had been received and opened at a previous meeting, unanimously approved.

The Chief Clerk opened sealed bids received for 2022 / 2023 snow removal:

COMPANY	AG CENTER			DES			LIBRARY			MATTERN		
	P	C	S	P	C	S	P	C	S	P	C	S
Patriot Site Service LLC 4637 Route 220 New Albany, PA 18833	\$85	\$20	\$20	\$55	\$15	\$20	\$40	\$10	\$20	\$110	\$25	\$30
Saxe Excavating / Trucking 8779 Route 220 Dushore, PA 18614	\$115	\$75	\$27.50	\$75	\$58	\$15	\$25	\$15	\$15	\$150	\$85	\$50
Fitzgerald Excavating PO Box 142 Mildred, PA 18632	\$118	\$85	\$30	\$78	\$65	\$15	\$28	\$15	\$15	\$130	\$85	\$40

P = Plow, C = Cinder, S = Shovel

Commissioner Iannone made a motion to approve an agreement between the County of Sullivan and Bethany Lambert to serve as a consultant and coordinate all services regarding the Rights and Services Act (RASA) Grant, effective January 1, 2023, through December 31, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a lease agreement between Sullivan County and Dr. David Chromey for 350 sq. ft. of office space on the second floor of the Sullivan County Medical Center. Lease will be on a month-to-month basis. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a three (3) year service agreement between Sullivan County and BLaST Intermediate Unit 17 to provide telephone and fax service at the Sullivan County Courthouse, Library, and Ag Center, effective October 15, 2022, at a total monthly cost for phones of \$1,378.00 and a total annual cost for fax of \$1,500.00, which is an annual savings of \$8,917.14. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement between Sullivan County and RAVE Mobile Safety to provide public safety alerts to the county at a total cost of \$2,785.00, effective February 1, 2022, through January 31, 2023, which includes the transition from Swift911. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a 60-month lease agreement between Sullivan County and Doing Better Business for a printer for the District Attorney's office, at a rate of \$107.93 per month with zero down, \$1.00 buy-out option, and a one-time \$85.00 lease filing fee. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a donation to Sullivan County Youth Basketball in the amount of \$2,000.00 from Act 13 Legacy Funds toward the 2022 season. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve the county application and agreement for 2022 HAVA Grant Funds in the amount of \$2,000.00. Grants funds are to be used for the implementation of the new SUREVote system and to enhance election security, as authorized under specific sections of HAVA. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve an amended Memorandum of Understanding between Bradford County Human Services Agency on behalf of the Bradford/Sullivan County Mental Health Program and Sullivan County School District to provide student assistance liaison services for FY 2022-2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve agreements between Bradford / Sullivan Drug and Alcohol, Single County Authority and the following: **Endless Mountains Extended Care**, **Huntington Creek Recovery Center**, and **Sullivan County School District**, effective July 1, 2022, through June 30, 2023. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement between Bradford/Sullivan Drug and Alcohol Single County Authority and Libertae, Inc., effective July 1, 2021, through June 30, 2023. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve amended agreements between Bradford / Sullivan Drug and Alcohol, Single County Authority and the following: **A Better Today (Scranton)**, **Avenues Recovery Medical Center at Valley Forge**, **Bradford Recovery Center**, **Clem-Mar House, Inc.**, **Cornell Abraxas Group, LLC**, **Drug & Alcohol Rehabilitation Services, Inc.**, **Firetree, LTD**, and **Gaudenzia, Inc.**, **Positive Recovery Solutions**, **Sullivan County Victim Services**, **White Deer Run, LLC (Turbotville)**, **ARCC Abuse and Rape Crisis Center**, **Bowling Green Brandywine, LLC**, **Casa-Trinity, Inc.**, **Colonial House, Inc.**, **Crossroads Counseling, Inc.**, **Eagleville Hospital**, **Finding New Hope Counseling**, **Gatehouse, Harbor Counseling (Wellsboro)**, **Lebanon Treatment Center**, **Pathway to Recovery**, **Pyramid Healthcare, Inc. (Duncansville)**, **The Main Link (Towanda)**, and **Williamsport Family Medical Center**, effective July 1, 2021 through June 30, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a unit of service funding agreement between Bradford and Sullivan County Joinder, on behalf of Bradford/Sullivan County Mental Health (MH), and Big Brothers, Big Sisters of the Twin Tiers effective July 1, 2022, through June 30, 2023. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to acknowledge the hiring of Jacob Hudock as Deputy Sheriff I effective October 3, 2022. The motion was seconded by Commissioner Iannone; and after discussion about deputy training relating to probationary period, unanimously approved.

Commissioner Iannone made a motion to approve the hiring of Ana Rubino as Library Assistant I effective September 18, 2022. This is a part-time position with no benefits not to exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a Conference/Workshop/Travel request from the Auditors at a cost of \$2,135.31 to the county. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from the Solicitor at a cost of \$275.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve two Conference/Workshop/Travel requests from Children & Youth at a total cost of \$2,605.50 to the county. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to pay current invoices in the amount of \$91,678.37. The motion was seconded by Commissioner Iannone and unanimously approved.

Treasurer Wilkins presented her August 2022 report.

Prothonotary's August 2022 report was available for review.

**INFORMATION:**

The Rights and Services Act (RSA) Grant for 2023-2024 in the amount of \$62,920.00 was submitted on September 2, 2022.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:26 a.m.

Sullivan County Commissioners:

Attest:

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Darlene Fenton, Chair

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Hope Verelst, Chief Clerk

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Donna Iannone, Vice-Chair

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Brian Hoffman, Commissioner