

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, Director of Children & Youth Lisa Wilcox, Maintenance Supervisor Mark Minier, Maddy Vogel from The Daily Review and MCM Consulting Representative Jonathan Hansen.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the May 23, 2023, Commissioner meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

The Chief Clerk opened sealed bids received for the Sullivan County Library Vinyl Siding project as follows:

<b>CONTRACTOR</b>	<b>TOTAL</b>
Green Rhino Builders – Dallas, PA	\$23,350.00
MAC Builders & Design, Inc. – New Albany, PA	\$43,900.00

The Chief Clerk opened sealed bids received for the Communications Tower Site Clearing project as follows:

<b>CONTRACTOR</b>	<b>CLEARING SITE</b>	<b>CULVERT PIPE</b>	<b>ACCESS ROAD</b>	<b>TOTAL</b>
A R Popple TKG & EXC, LLC – Wilkes-Barre, PA	\$18,000.00	\$6,000.00	\$8,000.00	\$32,000.00
BT Adams LLC – Factoryville, PA	\$22,000.00	\$8,000.00	\$10,000.00	\$40,000.00
Titan Tree Service, Inc. – Olyphant, PA	\$27,790.00	\$8,195.00	\$22,455.00	\$58,440.00
Tri County Tower – North Jackson, OH	\$50,000.00	\$10,000.00	\$10,000.00	\$70,000.00
Paul Bunyan, Inc. – Rockwood, PA	\$39,000.00	\$15,600.00	\$23,400.00	\$78,000.00
MALCO LANDSCAPE INC. – Harrisburg, PA	\$49,000.00	\$25,000.00	\$16,520.00	\$90,520.00
L&T Construction Services LLC – Meadowbrook, WV	\$56,000.00	\$15,000.00	\$25,000.00	\$96,000.00

There were no bids received for the Communications Tower Shelter project.

Commissioner Fenton made a motion to approve an amended lease agreement between the County of Sullivan and Alexander McCobin for office space at the Mattern Building effective June 15, 2023, for a term of three (3) months at a monthly rent of \$200.00. Commissioner Hoffman seconded and after discussion regarding lack of contact with Mr. McCobin, the motion was defeated 2 – 1 with Commissioner Iannone in favor.

Commissioner Fenton made a motion to approve a lease agreement between the County of Sullivan and Area Agency on Aging for office space at the Mattern Building effective July 1, 2023, for a term of one (1) year. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a 60-month service contract between Sullivan County and Doing Better Business for a Sharp BP-70M31 Mono Document Copier with a bill and coin vend system for the Prothonotary's office at an initial purchase price of \$6,908.28 and base service rate of \$5.50 per month. The motion was seconded by Commissioner Fenton and unanimously approved. This will be a copier for public use.

Commissioner Fenton made a motion to approve the Children & Youth FY 2022-2023 2nd quarter expenditure report (10/1/22-12/31/22). The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a request from Lycoming Composite Cycling Team to use the park on June 19 and 20, 2023 from 5:00 – 8:00 pm for Girls ROC Mountain Bike Camp. The motion was seconded by Commissioner Fenton and unanimously approved. Commissioner Iannone noted they will be using the trail also.

Commissioner Hoffman made a motion to approve an amended agreement between Bradford/Sullivan Drug & Alcohol Single County Authority and Sullivan County Victim Services effective July 1, 2021, through June 30, 2023. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve the hiring of Tori Stasiak as Children & Youth Caseworker II effective July 5, 2023. This is a full-time position with benefits according to the Sullivan County personnel policy after the successful completion of a 60-day probationary period. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from Veterans' Affairs at a cost of \$271.53 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from Children & Youth at a cost of \$879.40 to the county. The motion was seconded by Commissioner Iannone and unanimously approved.

Treasurer Wilkins presented her May 2023 report.

The Prothonotary's May 2023 report was available for review.

#### INFORMATION

Commissioners approved and paid current invoices in the amount of \$160,602.40.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:17 a.m.

Sullivan County Commissioners:

Attest:

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Donna Iannone, Chair

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Hope Verelst, Chief Clerk

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Brian Hoffman, Vice-Chair

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Darlene Fenton, Commissioner