

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, and SEDA-COG representative Melissa Matthews.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the May 10, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve Sullivan County Resolution 2022-6 requesting appropriate funding to support Pennsylvania's mental health system in the FY 2022-2023 state budget. Commissioner Hoffman seconded the motion, and it was unanimously approved. Commissioner Iannone noted this is a county priority especially since COVID.

Commissioner Hoffman made a motion to approve a 36-month subscription with Zoom effective July 3, 2022, to provide remote service for court proceedings at a total cost of \$3,893.40. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve an amendment to the professional and administrative services agreement between Sullivan County and SEDA-COG for administration and delivery of the County's FFY 2020-CV Grant (Contract #C000075379) to include additional services relating to the Forksville Borough Park improvement project at a cost of \$6,500.00 (\$4,000.00 Environmental Review and \$2,500.00 Davis Bacon enforcement). After discussion and clarification, the motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Iannone made a motion to approve a service agreement between Sullivan County and Bradford Peak effective May 31, 2022, to provide web design and hosting services with a one-time design and set-up fee of \$320.00 plus an annual rate of \$696.00 plus a \$20.00 annual domain registration fee which will be waived the first year. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted this is part of the DCNR recreation plan and will highlight recreational activities in the county.

Commissioner Iannone made a motion to approve amended agreements between Bradford and Sullivan County Joinder on behalf of the Bradford County Human Service Agency operator of Bradford/Sullivan Mental Health/Intellectual Disability Program and the following: **Futures Community Support Services, Penn York Opportunities, Supports Coordination Group, and The Main Link** effective January 1, 2022, reflecting a rate increase. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a Letter of Agreement and Memorandum of Understanding between Bradford County Human Services Agency on behalf of the Bradford/Sullivan County Mental Health Program and Sullivan County School District to provide student assistance liaison services for FY 2022-2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve amended agreements between Bradford/Sullivan County Drug and Alcohol Single County Authority and the following: **A Better Today, Inc., ARCC Abuse & Rape Crisis Center, Avenues Recovery Medical Center at Valley Forge, Bowling Green Brandywine LLC, Bradford Recovery Center, CASA-Trinity Inc., CLEM-MAR House Inc., Crossroads Counseling, Inc., Drug and Alcohol Rehabilitation Services, Inc., Cornell Abraxas Group, LLC., Colonial House, Inc., Eagleville Hospital, Finding New Hope Counseling, Firetree, LTD., Gatehouse, Gaudenzia, Harbor Counseling, Lebanon Treatment Center, Pathway to Recovery, Positive Recovery Solutions, Pyramid Healthcare, Inc., Sullivan County Victim Services, The Main Link, White Deer Run, LLC, and Williamsport Family Medical Center** effective July 1, 2021, reflecting a change in section G "Block Grant Provisions". The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement for professional services between Sullivan County and Stahl Sheaffer Engineering effective May 19, 2022, to prepare an easement plat and legal description for a proposed emergency communications tower at 150 Potuck Road, Dushore, PA, at a cost not to exceed \$3,350.00. The motion was seconded by Commissioner Iannone and unanimously approved. Commissioner Iannone noted this is the very beginning stages of a potential communication tower project to be completed using ARPA funds.

Commissioner Hoffman made a motion to approve requests from Laporte Volunteer Fire Company for use of the Laporte Park on July 3, 2022, for the Carpenter Cruise and July 18 through August 6, 2022, for the LVFC Carnival. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to appoint Commissioner Darlene Fenton to the Sullivan County Library Advisory Board for the remainder of Commissioner Donna Iannone's term July 1, 2022, through December 31, 2023. The motion was seconded by Commissioner Hoffman and was approved 2 – 0 with Commissioner Fenton abstaining.

Commissioner Iannone made a motion to appoint Angela Rexer to the Sullivan County Library Advisory Board for the remainder of Rose Tomlinson's term July 1, 2022, through June 30, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve FY 2021-2022 Second Quarter expenditures for Children & Youth. The motion was seconded by Commissioner Iannone and unanimously approved.

Sealed bids were opened for the sale of a bathroom vanity, sink top, faucet and mirror as advertised:
Tiffany Beinlich, 162 Beinlich Road, Forksville, PA 18616 \$35.00

Commissioner Hoffman made a motion to accept the resignation of Fiscal Director II Lois Ruhl effective April 22, 2022. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to acknowledge the hiring of Kassandra Houseknecht as Administrative Clerk III / Office Manager for the Sheriff's office effective May 25, 2022. This is a full-time position with benefits according to the Sullivan County personnel policy after successful completion of a 60-day probation period. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from the Treasurer's office at a cost of \$1,015.40 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from Planning at a cost of \$284.35 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$76,614.16. The motion was seconded by Commissioner Hoffman and unanimously approved.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:28 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner