

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, Prothonotary Kellie Carpenter, Systems Administrator Arthur Cairns, Maintenance Supervisor Mark Minier, and Nathan Woodring.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the April 12, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

The Chief Clerk opened bids received for mowing services for 2022 season as follows:

<b>Name and Address</b>	<b>Sullivan Co. Agricultural Center</b>	<b>Sullivan Co. Medical Center</b>	<b>Mattern Building</b>	<b>Veterans Memorial Bridge &amp; South Co. Sign</b>
Natural Grass, LLC. 328 Allegheny Ave. Muncy Valley, PA 7758	\$60.00	\$70.00	\$70.00	\$85.00
Nate's Property Improvements, LLC. 518 Fairmont Ave. S. Williamsport, PA 17702	\$150.00	\$170.00	\$170.00	\$140.00
Second 2 None Plots, LLC. 2215 Route 87 Hills Grove, PA 18619	\$85.00	\$80.00	\$85.00	\$85.00
Aaron Wheeler 275 Hunsinger Rd. Dushore, PA 18614	\$125.00	\$100.00	\$200.00	\$105.00
Ryan's Mowing 25 North Rd. Dushore, PA 18614	\$50.00	\$60.00	\$70.00	X

Commissioner Hoffman made a motion to approve change order #4 of the Mildred Sewer Project contract executed on April 9, 2021, between M.R. Dirt, Inc. and Sullivan County, decreasing the cost of the project by \$4,688.00. Commissioner Iannone seconded the motion, and it was unanimously approved.

Commissioner Iannone made a motion to approve a lease agreement between the County of Sullivan and North Mountains Supply for warehouse and office space at the Mattern Building effective May 4, 2022, for a term of two (2) years with an automatic 24-month conditional renewal at a monthly rent of \$1,665.00 plus utilities and snow removal. The motion was seconded by Commissioner Hoffman and unanimously approved. For clarification, rent will remain the same for the first two years and then be subject to a nominal increase.

Commissioner Iannone made a motion to approve agreements between Bradford and Sullivan County Joinder on behalf of the Bradford County Human Service Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID), and Traditional Home Care Habilitation and Values Into Action, Inc. effective April 1, 2022, through June 30, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to table a service agreement between the County of Sullivan and Iron Forged Runners LLC for consideration at a future meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a purchase of service agreement between Sullivan County, acting for Sullivan County Children & Youth Agency / Sullivan County Juvenile Probation Office, and Families United Network Inc. effective July 1, 2021, through June 30, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to acknowledge the resignation of Deputy Sheriff Goran Lazarevic effective April 25, 2022. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to accept the resignation of Library Assistant Amy Blasi effective May 6, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to acknowledge the resignation of District Attorney's Administrative Clerk III Alyssa Selser effective May 6, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

The commissioners' meeting was recessed at 10:10 a.m. to begin the salary board meeting. The commissioners' meeting reconvened at 10:14 a.m.

Commissioner Hoffman made a motion to award the bid for 2022 mowing services at Sullivan County Agricultural Center, Sullivan County Medical Center and the Mattern building to Ryan's Mowing of 25 North Road, Dushore. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve the hiring of Lynne Renn as Business Manager effective May 2, 2022. This is a full-time position with benefits after the successful completion of a 60-day probationary period. The motion was seconded by Commissioner Iannone; and following discussion regarding the Business Manager job description from Prothonotary Kellie Carpenter, Systems Administrator Arthur Cairns, and Maintenance Supervisor Mark Minier, was unanimously approved.

Commissioner Hoffman made a motion to approve a conference/workshop/travel request from Assessment at a total cost to the county of \$2,095.00. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a conference/workshop/travel request from the Sullivan County Auditors at a total cost to the county of \$210.99. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to pay current invoices in the amount of \$108,657.92. The motion was seconded by Commissioner Iannone and unanimously approved.

#### INFORMATION

The Stream Stabilization Program (SSP) Prioritization Committee met and submitted a preliminary project list to the Commissioners' Office on schedule (no later than 4/22) for the 2022 grant cycle. Projects are not ready for selection at this point due to additional coordination required with the PA Department of Environmental Protection (DEP) and the Pennsylvania Department of Transportation (PENNDOT). Further, additional funding sources are being sought to supplement county grant funding which may affect the number of projects selected for the 2022 cycle. We are working expeditiously, but in a thorough manner, to move the SSP into the next phase.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:29 a.m.

Sullivan County Commissioners:

Attest:

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Darlene Fenton, Chair

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Hope Verelst, Chief Clerk

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Donna Iannone, Vice-Chair

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Brian Hoffman, Commissioner