

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, Director of Emergency Services Joe Carpenter, Director of Veterans Affairs Mark Roinick, Director of Children & Youth Lisa Wilcox, Deputy Chief Assessor Carly Silvestri, and Dewberry Representative Gini Feigles-Kaar.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the March 15, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a proclamation by Sullivan County Commissioners proclaiming April 2022 as Child Abuse Prevention Month. Director of Children & Youth Lisa Wilcox read the proclamation. Commissioner Hoffman seconded the motion, and it was unanimously approved.

Commissioner Iannone made a motion to approve a proclamation by Sullivan County Commissioners proclaiming April 2022 as Pennsylvania 811 Safe Digging Month. Commissioner Hoffman read the proclamation. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to acknowledge a proclamation made by Governor Tom Wolf proclaiming March 29, 2022, Vietnam War Veterans Day. Director of Veterans Affairs Mark Roinick read the proclamation and noted his appreciation for the Vietnam War veterans everywhere including Sullivan County. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a Memorandum of Understanding between Sullivan County and The Commonwealth of Pennsylvania, Department of Agriculture wherein the Department of Agriculture delegates authority to Sullivan County to inspect and test weights and measures in the county from July 1, 2022, through June 30, 2027, as authorized in the Consolidated Weights and Measures Act. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to sign the 2022 Hazardous Material Emergency Response Preparedness Report Grant application. The motion was seconded by Commissioner Iannone and unanimously approved. Director of Emergency Services Joe Carpenter explained this is an annual report on incidents involving hazardous materials in the county.

Commissioner Iannone made a motion to approve a request to the Pennsylvania Department of Drug and Alcohol Programs requesting a 6-month extension to allow Debra Sharp to continue serving as Acting Administrator while the Bradford / Sullivan Single County Authority works toward filling the Administrator position. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement between Sullivan County and Minier's Cleaning Services (Lindsey Minier) for cleaning services at Sullivan County Ag Center, Department of Emergency Services and Library at a total monthly rate of \$1,440.00 for all locations. The motion was seconded by Commissioner Iannone and unanimously approved. Commissioner Iannone noted Lindsey Minier is no relation to Maintenance Supervisor Mark Minier.

Commissioner Hoffman made a motion to approve a donation to Sullivan County Little League in the amount of \$6,200.00 from Act 13-Legacy Funds toward the 2022 season. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a donation to Sullivan County AYSO in the amount of \$6,250.00 from Act 13-Legacy Funds toward the 2022 season. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted the Commissioners are happy to support county youth sports programs.

Commissioner Hoffman made a motion to approve two Conference / Workshop / Travel requests from Children & Youth Services at a total cost of \$580.00 to the County. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a Conference / Workshop / Travel request from Probation at a total cost of \$570.00 to the County. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$291,151.75. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Fenton noted this amount includes the first and second quarter payment to the county retirement fund.

#### INFORMATION

A contract dated February 9, 2022, between Sullivan County and Connie J. Weaver for cleaning services was terminated effective March 21, 2022.

The Mattern Building IT room, kitchen and miscellaneous suites were rented 4 times the first quarter of 2022 for a total rent collected of \$140.00.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:30 a.m.

Sullivan County Commissioners:

Attest:

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Darlene Fenton, Chair

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Hope Verelst, Chief Clerk

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Donna Iannone, Vice-Chair

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Brian Hoffman, Commissioner