

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, Director of Emergency Services Joe Carpenter, Lauren Edkin from Sullivan Co Victim Services, Sandy Pardoe from Penn State Extension, 4-H County Council member Olivia Spako, and PA One Call Liaison Maria White.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the March 14, 2023, Commissioner meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

4-H County Council member Olivia Spako read the proclamation that was approved at the March 14 Commissioners' meeting recognizing 4-H Week as March 12 – 18, 2023.

The meeting was recessed at 10:03 am to take photos and resumed at 10:04 am.

Commissioner Hoffman made a motion, to approve a proclamation by Sullivan County Commissioners recognizing April 2023 as Pennsylvania 811 Safe Digging Month. The motion was seconded by Commissioner Fenton and unanimously approved. The proclamation was read by Commissioner Hoffman and received by Pennsylvania One Call System's Damage Prevention Liaison Maria White.

The meeting was recessed at 10:08 am to take photos and resumed at 10:09 am.

Commissioner Fenton made a motion to approve a proclamation by Sullivan County Commissioners recognizing April 2023 as Sexual Assault Awareness Month. The motion was seconded by Commissioner Hoffman and unanimously approved. The proclamation was read by Lauren Edkin of Sullivan County Victim Services.

Commissioner Fenton made a motion to approve a proclamation by Sullivan County Commissioners recognizing April 23 – 29, 2023 as National Crime Victims' Rights Week. The motion was seconded by Commissioner Hoffman and unanimously approved. The proclamation was read by Lauren Edkin of Sullivan County Victim Services.

Commissioner Fenton made a motion to approve an amended service agreement between Doing Better Business and Sullivan County for the Prothonotary's Office copier, reducing the monthly fee from \$86.40 to \$66.00 effective March 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to accept a quote from Lezzer Commercial Door in the amount of \$9,127.00 for an ADA approved employee door at the courthouse including hardware and keypad. The motion was seconded by Commissioner Fenton. After discussion, the motion and second were withdrawn, and Commissioner Hoffman made a motion to table the quote pending further research on the keypad compatibility with the current county system. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Iannone made a motion to sign the 2022 Hazardous Material Emergency Response Preparedness Report. The motion was seconded by Commissioner Fenton and unanimously approved. Joe Carpenter explained this is a report of all hazardous materials activities in the county and includes chemical storage and training activities.

Commissioner Fenton made a motion to approve a Multimodal Transportation Fund commitment letter and contract, contingent upon solicitor review, in the amount of \$100,000 for the construction of a bus shelter in Laporte. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to sign letters of termination to end copier service agreements through Marco Technologies, LLC for copiers in the Sheriff and Domestic Relations office. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve three requests from Laporte Volunteer Fire Company to use the park on the following dates: April 9, 2023 – Easter Egg Hunt, July 2, 2023 – Carpenter’s Cruise, and July 22 – August 5, 2023 – LVFC Carnival. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Iannone made a motion to table the resignation of Children & Youth Caseworker II Brianna Baumunk effective April 7, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from Accounting at a total cost to the county of \$1,128.40. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from the District Attorney’s Office at a total cost to the county of \$337.06. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from Planning/GIS at a total cost to the county of \$339.80. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from Veterans Affairs at a total cost to the county of \$150.00. The motion was seconded by Commissioner Hoffman and unanimously approved.

**PUBLIC COMMENTS**

Treasurer Wilkins asked if the multimodal grant for the bus stop is grant funding (not CDBG), and the Commissioners confirmed this.

**INFORMATION**

Commissioners approved and paid current invoices in the amount of \$348,119.21. Treasurer Wilkins noted this includes quarters one and two of the county pension required contributions.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:24 a.m.

Sullivan County Commissioners:

Attest:

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Donna Iannone, Chair

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Hope Verelst, Chief Clerk

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Brian Hoffman, Vice-Chair

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Darlene Fenton, Commissioner