

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Director of Children & Youth Lisa Wilcox, Sheriff Bob Montgomery, and Systems Administrator Arthur Cairns.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the November 28, 2023, Commissioner meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a 60-month service contract between Sullivan County and Doing Better Business for a Sharp MX-B476WH for the Human Services - Opioid at an initial purchase price of \$2,379.46 and a monthly rate of \$30.00 for supplies and maintenance. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a fifth extension to the inter-county cooperative communication agreement between the County of Sullivan and the County of Lycoming to provide emergency dispatch services through December 31, 2026, at an annual rate of \$102,794.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a 12-month lease between Phoenix Peer Services and the County of Sullivan, for 140 sq. ft. of space at the Mattern Building at a rate of \$200.00 per month effective January 1, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved. Phoenix will be providing mental health peer counseling.

Commissioner Hoffman made a motion to acknowledge the appointments of Andy Trostle as Farmer Director and Wylie Norton as Public Director to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board for a four-year term beginning 01/01/2024. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to acknowledge the appointment of Brian Hoffman as Commissioner Director to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board for a one-year term beginning 01/01/2024. The motion was seconded by Commissioner Iannone and approved 2 – 0 with Commissioner Hoffman abstaining.

Commissioner Hoffman made a motion to table indefinitely accepting the resignation of Candace Chilson, full-time Human Services-Opioid Caseworker II, effective November 28, 2023. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to accept the resignation of Bradley Ruhl, part-time Administrative Clerk III for the Magisterial District Judge, effective November 29, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve the hiring of John R. Ferguson as Caseworker II for Children & Youth effective December 18, 2023. This is a full-time position with benefits according to the Sullivan County personnel policy after the successful completion of a 60-day probation period. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve the hiring of Jacob Bacorn as Technical Assistant for the IT Department effective January 2, 2024. This is a part-time position with no benefits, not to exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve the hiring of Nicholas Wingate as Deputy Sheriff I effective December 6, 2023. This is a part-time position with no benefits, not to exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously approved.

Treasurer Wilkins presented her November 2023 report.

INFORMATION

Commissioners approved and paid current invoices in the amount of \$40,380.99.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:15 a.m.

Sullivan County Commissioners:

Attest:

Donna Iannone, Chair

Hope Verelst, Chief Clerk

Brian Hoffman, Vice-Chair

Darlene Fenton, Commissioner