

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Sheriff Bob Montgomery, Prothonotary Kellie Carpenter, and Treasurer Katrina Wilkins.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the October 25, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve the sale of the Hoffa property, Parcel #01-069-0106 in Cherry Township, as Tax Claim settlement. The motion was seconded by Commissioner Hoffman and unanimously approved. This is a property that did not sell at tax claim.

Commissioner Iannone made a motion to approve upon the recommendation of the County Treasurer, the transfer of funds from C&N bank to PLGIT (a current Sullivan County authorized investment firm) to realize higher interest rates for county monies. The types of funds recommended to be moved are General Funds, Act 13 Impact Fee Funds, American Rescue Plan (ARPA) funds and 911 Funds. Transfers to be effective by November 10, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved. Treasurer Wilkins noted interest rates are significantly higher with PLGIT.

Commissioner Hoffman made a motion to approve Sullivan County Resolution 2022-19 Designation of Agent for Director of Emergency Services Joe Carpenter regarding the Hazard Mitigation Grant Program. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a County Commitment Letter regarding the Hazard Mitigation Grant Program. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve the U.S. Department of Homeland Security Federal Fiscal Year 2022 State Homeland Security Grant Program Agreement. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement between Sullivan County and RAVE Mobile Safety to provide public safety alerts to the county at a total cost of \$2,979.95, effective February 1, 2023, through January 31, 2024. The motion was seconded by Commissioner Iannone and unanimously approved. RAVE is replacing SWIFT911 as a county alert system.

Commissioner Iannone made a motion to table for a future meeting an agreement between Pennsylvania Electric Company, a subsidiary of FirstEnergy Corporation and Sullivan County to use a portion of Pennsylvania Electric Company's property for the purpose of accessing a mountain bike trail located on Sullivan County property. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve an amended agreement between Bradford and Sullivan County Joinder, on behalf of the Bradford County Human Service Agency, operator of Bradford/Sullivan County Intellectual Disability/Autism/Developmental Disabilities Programs (ID/A/DD), and Penn York Opportunities, Inc, effective July 1, 2022, through June 30, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve an amended agreement between Bradford and Sullivan County Joinder, on behalf of the Bradford County Human Services Early Intervention Program and Jessica Johnston effective January 1, 2022, through June 30, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve amended agreements between Bradford and Sullivan County Joinder, on behalf of the Bradford County Human Services Early Intervention Program, and the following: **Spectrum Therapy, LLC, Sara Culver, Patricia Harkness, Melinda Russell, Just for Kids, Elizabeth Chappell, Trishia Weinhardt, Sarah Tice, Robert Packer Hospital, North Central Sight Services, Inc, Melinda Godshall, Jill Cole, Elizabeth Terwilliger, and Donna Klinger**, effective July 1, 2021, through June 30, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to appoint Kathleen Mastandrea to the Drug & Alcohol Planning Council of Bradford & Sullivan Counties for a 3-year term beginning October 4, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted the Commissioners appreciate Ms. Mastandrea's willingness to serve.

Commissioner Iannone made a motion to reappoint Jamie Weis to the Bradford/Sullivan Counties MH/ID Advisory Board for a three-year term ending December 31, 2025. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted Ms. Weis has been on the board for a long time and is very knowledgeable.

Commissioner Hoffman made a motion to reappoint Sean Thibodeault to the Northern Tier Solid Waste Authority Board for five-year term Beginning January 1, 2023. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to recommend Barbara Warburton to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board as Farmer Director for a four- year term beginning 01/01/2023. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to recommend Brian Hoffman to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board as Commissioner Director for a one-year term beginning 01/01/2023. The motion was seconded by Commissioner Fenton and approved 2 – 0 with Commissioner Hoffman abstaining due to a conflict of interest.

Commissioner Hoffman made a motion to accept the resignation of Carly Silvestri as Certified Assistant III / Deputy Chief Assessor and Assistant to Director of Human Services effective November 13, 2022. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to acknowledge the hiring of Carly Silvestri as Domestic Relations Director effective November 14, 2022. This is a full-time position with benefits to begin immediately. Continued employment is subject to a 6-month probationary period. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to accept the resignation of Stephani Geffken as Certified Assistant II / 2nd Deputy Treasurer effective November 13, 2022. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to approve the hiring of Stephani Geffken as Fiscal Administrator II – Conservation District effective November 14, 2022, pending formal approval by the Sullivan County Conservation District Board. This is a full-time position with benefits according to the Sullivan County personnel policy. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to accept the resignation of Deputy Sheriff I Adam Ross effective November 8, 2022. The motion was seconded by Commissioner Iannone and unanimously approved. Sheriff Montgomery noted Mr. Ross got a full-time job in Clinton County.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from two Commissioners at a total cost of \$890.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$268,296.05. The motion was seconded by Commissioner Hoffman and unanimously approved.

The Prothonotary's October 2022 report was available for review.

Treasurer Wilkins presented her October 2022 report.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:13 a.m.

Sullivan County Commissioners:

Attest:

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Darlene Fenton, Chair

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Hope Verelst, Chief Clerk

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Donna Iannone, Vice-Chair

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Brian Hoffman, Commissioner