

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Darlene Fenton, Commissioner Donna Iannone, Solicitor Kenneth Levitzky, Chief Clerk Francine Doyle, and Treasurer Katrina Wilkins.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the October 19, 2021 commissioners' meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to recommend Richard Ryan to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board as Farmer Director for a four-year term beginning 01/01/2022. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Hoffman made a motion to recommend Jo Ann Day to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board as Public Director for a four-year term beginning 01/01/2022. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to recommend Brian Hoffman to the Commonwealth of Pennsylvania Conservation Board to serve on the Sullivan County Conservation Board as Commissioner Director for a one-year term beginning 01/01/2022. The motion was seconded by Commissioner Fenton and carried. Commissioner Hoffman abstained.

Commissioner Fenton made a motion to approve an agreement between Sullivan County and Northern Tier Solid Waste Authority for refuse container rental and weekly disposal for the Sullivan County Courthouse at a rate of \$120 per month effective January 1, 2022 through December 31, 2023. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Iannone made a motion to approve an agreement between Sullivan County and Northern Tier Solid Waste Authority for refuse container rental and disposal for the Mattern Building at a rate of \$87.00 per month effective January 1, 2022 through December 31, 2023. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Iannone made a motion to approve an agreement between Stone House, tax, business and municipal accounting and Sullivan County for 10 hours of remote Quick Books training at a cost of \$600.00. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between IntegraONE and Sullivan County in the amount of \$16,998.50. Services include an internal & external vulnerability assessment of the county network and files along with a manual validation of all high and critical severity vulnerabilities. This project will be funded by a grant through Pennsylvania Counties Risk Pool.

Commissioner Iannone made a motion to approve approving change order #1 of the computer-aided 911 dispatch system contract executed on April 10, 2020, between Logistic Systems, Inc. and Sullivan County, decreasing the cost of the project by \$1,597.00. The motion was seconded by Commissioner Hoffman and unanimously carried.

PERSONNEL:

Commissioner Iannone made a motion to acknowledge the training request of Deputy Treasurer Nicole Lutz for 10 hours Quick Books training at an estimated cost of \$600.00. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the payment of current invoices in the amount of \$186,036.85. The motion was seconded by Commissioner Fenton and unanimously carried.

The Treasurer report was presented by Treasurer Wilkins.

INFORMATION:

Due to being time sensitive in nature, on October 25, 2021, the county signed a release for microfilm belonging to the Sullivan County Recorder of Deeds Office to be moved from Iron Mountain to Pennsylvania State Archives, Pennsylvania Historical and Museum Commission outside of a public meeting.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:17 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Darlene Fenton, Vice Chair

Donna Iannone, Commissioner