

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Darlene Fenton, Commissioner Donna Iannone, Solicitor Kenneth Levitzky, Chief Clerk Francine Doyle, Treasurer Katrina Wilkins, Cecily Tubach, Scott Myers from Victim Services, Eagle Scout Bryan Hope, John Shoemaker of the Sullivan Review, along with Jim and Joyce White of Elkland Township.

Commissioner Iannone made a motion to approve the minutes of the September 21, 2021 commissioners' meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to proclaim October as Domestic Violence Awareness Month. The motion was seconded by Commissioner Fenton and unanimously carried. The proclamation was read by Scott Myers of Victim Services.

Commissioner Fenton made a motion to approve an agreement between Doing Better Business and Sullivan County for the purchase of a copier for the Prothonotary Office at a cost of \$2,247.10 along with a monthly fee of \$86.40 for maintenance/parts/labor. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve a proposal from Clear Ballot for review of completed election database, customer support including logic and accuracy, absentee, election day and night support, ballot setup along with on-site training in the amount of \$7,500.00. This proposal replaces the proposal signed August 10, 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve an agreement between Sullivan County and Tina Westbrook for the completion of fiscal duties at Sullivan County Children and Youth for a period of October 1, 2021 through November 30, 2021. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve a Professional & Administrative Services Agreement between Sullivan County and SEDA-Council of Governments for administration of the American Rescue Plan Act at a cost not to exceed \$58,800.00. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to sign a letter of authorization for Sullivan County Human Services and Housing Authority to apply for PHARE/Marcellus Shale 2021 funding. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to acknowledge the resignation of First Deputy Treasurer Serena Molyneux Apichella effective October 4, 2021. The motion was seconded by Commissioner Fenton and unanimously carried. Treasurer Wilkins indicated that Serena did a fabulous job and she wishes her well.

Commissioner Iannone made a motion to acknowledge the status change of Nicole Lutz from part-time Second Deputy Treasurer to full time First Deputy Treasurer effective October 3, 2021. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to acknowledge the travel request of Treasurer Katrina Wilkins to attend the fall County Treasurer's Association conference in State College, PA in October, 2021 at an estimated cost of \$209.00. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve the travel request of Susan McCarty and Carly Silvestri to attend the assessment fall conference in Pocono Manor, PA in November, 2021 at an estimated cost of \$1,372.90. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to pay current invoices in the amount of \$289,156.68. The motion was seconded by Commissioner Fenton and unanimously carried.

Treasurer Wilkins presented her September report.

The Commissioners presented Bryan Hope, Eagle Scout recipient, with a certificate of recognition along with a compass for his achievements. Bryan thanked the members of the community for helping him reach his goals.

PUBLIC COMMENTS:

Jim and Joyce White asked about the status of the Sullivan County Medical Center and if there would be another provider coming since Family Practice is leaving. The commissioners assured the White's that they have been proactively looking for a health care provider for several months. The commissioners also reminded the White's that their relationship with Family Practice was that of landlord tenant and that they were not involved in agreements between Philadelphia College of Osteopathic Medicine and Family Practice.

INFORMATION:

There will be an open house at the Mattern Building on October 15th from 11:00 – 5:00 p.m.

There will be a public meeting on October 18th at 7:00 p.m. in the courtroom for the Comprehensive Recreation, Park and Greenway Plan.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:30 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Darlene Fenton, Vice Chair

Donna Iannone, Commissioner