

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, and Sheriff Bob Montgomery.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the January 17, 2023, Commissioner meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement between Sullivan County and Bureau Veritas-National Elevator Inspection Services (BV-NEIS) to provide consulting services for elevator modernization at the Sullivan County Courthouse at the following rates: Survey and Bid Specifications - \$4,800, Bid Assistance - \$1,500, Construction Management - \$2,500, and (Option 1) Maintenance Specification - \$500. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve, upon the recommendation of the County Treasurer, the transfer of funds from C&N Bank to PLGIT (a current Sullivan County authorized investment firm) to realize higher interest rates for county monies. The type of funds recommended to be moved are Act 13 Highway Bridge funds. The motion was seconded by Commissioner Hoffman and unanimously approved. Treasurer Wilkins noted that PLGIT's rates are up to 4.7% on some funds.

Commissioner Fenton made a motion to approve an agreement between Sullivan County and AdvoWaste Medical Services, LLC. to provide medical waste collection, transport, and disposal for the Coroner's office at a rate of \$75 for the first box and \$55 per additional box collected at pick-up. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to allocate \$14,674.34 from Opioid Settlement funds to Sullivan County Victim Services to provide the drug and alcohol prevention programming "Too Good for Drugs & Violence" to students enrolled at the Sullivan County School District during the 2022-2023 school year. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted this is a great opportunity to support an evidence-based program in the schools.

Commissioner Fenton made a motion to approve an amended agreement between Sullivan County and Minier's Cleaning Services (Lindsey Minier) for cleaning services at Sullivan County Ag Center, Department of Emergency Services and Library at a total monthly rate of \$1,440.00 for all locations; plus an additional four (4) cleanings per month at the Sullivan County Ag Center's head start area for an additional monthly rate of \$140.00. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to acknowledge the mileage reimbursement rate for jurors and prospective jurors at 17 cents per mile round trip for each day of service. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve the Juvenile Probation Services Grant for 2022-2023 in the amount of \$15,744.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to acknowledge the hiring of Kelly Johnson as Administrative Clerk III - Magisterial District Judge's office, effective February 8, 2023. This is a full-time position with benefits according to the Sullivan County personnel policy after the successful completion of a 60-day probation period. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from the District Attorney's office at a total cost to the county of \$775.00. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a Conference/Workshop/Travel request from the Sheriff's office at a total cost to the county of \$384.00. The motion was seconded by Commissioner Fenton and unanimously approved.

**INFORMATION**

Commissioners approved and paid current invoices in the amount of \$178,542.18.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:06 a.m.

Sullivan County Commissioners:

Attest:

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Donna Iannone, Chair

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Hope Verelst, Chief Clerk

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Brian Hoffman, Vice-Chair

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Darlene Fenton, Commissioner