

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Sheriff Bob Montgomery, Treasurer Katrina Wilkins, Planning Director Chris Roening, Assistant Planner Erica Lutz, Melissa Matthews from SEDA-Council of Governments, Kathleen Brady from Peters Consultants, Inc., and Ian Lathrop from Moody and Associates.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the January 4, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the Certification of County Funds for 2022 Farmland Preservation Program in the amount of \$6,229.00 with \$4,500.00 allocated from county funds and \$1,728.66 being interest collected from the 2021 Clean & Green rollback tax penalties. The motion was seconded by Commissioner Hoffman and unanimously carried. Commissioner Hoffman noted Pennsylvania is the leader in farmland preservation with 5,979 farms enrolled.

Commissioner Iannone made a motion to approve a two-year lease agreement with Rural Health Corporation of Northeastern Pennsylvania to lease a portion of the Sullivan County Medical Center located at 217 King Street, Laporte, PA 18626 beginning January 11, 2022, in consideration of \$1.00. The motion was seconded by Commissioner Hoffman and unanimously carried. Commissioner Iannone noted Rural Health recently received a federal funding declaration and hopes to be operating within two months. The commissioners are happy to have them as a second option for healthcare in the county along with Guthrie in Dushore.

Chief Clerk Hope Verelst opened bids for Stream Stabilization Project engineering services as follows:

FIRM NAME	PROJECT EVALUATION		CONSTRUCTION		
	TECH ASSISTANCE PER HOUR	ADDITIONAL MEETINGS	DESIGN PER HOUR	CONSTRUCTION SUPERVISION PER HOUR	ADDITIONAL MEETINGS
R.K. Webster, LLC 513 Jordan Ave. Montoursville, PA 17754	\$89.00	\$279.00	\$89.00	\$85.00	\$279.00
Peters Consultants, Inc. 100 Robbins Ave. Berwick, PA 18603	\$90.00	\$150.00	\$60.00 - \$140.00	\$60.00	\$150.00
Larson Design Group 1000 Commerce Park Dr. Ste. 201 Williamsport, PA 17701	\$95.00	\$450.00	\$100.00	\$85.00	\$450.00
Moody & Associates, Inc. 101 North Main St., Ste. 3 Athens, PA 18810	\$88.00	\$264.00	\$127.00	\$88.00	\$264.00
Herbert Rowland & Grubic, Inc. 776 Bull Ru Crossing, Ste. 200 Lewisburg, PA 17837	\$150.00	\$1,190.00	\$125.00	\$120.00	\$990.00
Borton-Lawson 613 Baltimore Dr., Ste. 300 Wilkes-Barre, PA 18702	\$70.00 - \$150.00	\$950.00	\$70.00 - \$170.00	\$94.00 - \$170.00	\$950.00
Benjamin Ehrhart LandStudies, Inc. 315 North St. Lititz, PA 17543	\$155.00	\$1,380.00	\$100.00	\$108.00	\$1,380.00

Chief Clerk Hope Verelst opened bids for Sonestown Sewer Project engineering services as follows:

FIRM NAME	PROJECT DESIGN, SPECIFICATION, BIDDING & OTHER ENGINEERING SERVICES	PROJECT CONSTRUCTION SUPERVISION – DURATION AND FREQUENCY OF VISITS	TOTAL LUMP SUM	COST OF ADDITIONAL MEETINGS
PA Environmental Solutions, Inc. 725 Hickory Rd. Dalmatia, PA 17017	\$23,490.00	\$6,895.00 4 months 4 meetings	\$30,385.00	\$490.00
Peters Consultants, Inc. 40 west Main St. Bloomsburg, PA 17815	\$28,940.00	\$12,490.00 150 days Engineer 1 x week Inspector 2 x week Contractor bi-weekly	\$41,430.00	\$250.00
Dewberry Engineering, Inc. 100 Sterling Parkway, Ste. 201 Mechanicsburg, PA 17050	\$29,100.00	\$10,700.00 80 days 4 meetings	\$39,800.00	\$440.00
Buchart Horn, Inc. 2009 North Atherton St. State College, PA 16803	\$38,000.00	\$12,000.00 60 days 4 meetings	\$50,000.00	\$850.00
McTish, Kunkel & Associates 1500 Sycamore Rd., Ste. 320 Montoursville, PA 17754	\$77,712.00	\$20,165.00	\$97,877.00	\$160.00

Chief Clerk Hope Verelst opened bids for cleaning services at Sullivan County Ag Center, Department of Emergency Services and Library as follows:

- Lindsey Minier, Minier’s Cleaning Services – 192 Deer Lake Road, Hughesville, PA 17737
 - Children & Youth Center - \$40.00 per cleaning
 - 911 Center - \$40.00 per cleaning
 - Penn State Center/Ag Center - \$60.00 per cleaning
 - Daycare - \$40.00 per cleaning
 - Library - \$40.00 per cleaning
- Connie Weaver – 107 William Avenue, Dushore, PA 18614
 - Sullivan County Agricultural Center 2nd Floor - \$423.00
 - Sullivan County Agricultural Center 1st Floor - \$273.00
 - Sullivan County Department of Emergency Services - \$322.00
 - Sullivan County Library - \$279.00

Commissioner Iannone made a motion to acknowledge a Family Medical Leave Act request of Administrative Clerk III Michelle Whipple for leave effective January 18, 2022, with a return date of about January 24, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a travel request from 911 Coordinator Trevor Kinsey to attend an ICS-400 class in Bloomsburg PA in January at no cost to the county. This training is a requirement for EMA certification. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a travel request from Children and Youth Director Lisa Wilcox to attend the PCYA Technology Training Day in Harrisburg, PA in January at a cost of \$335.35 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to Pay current invoices in the amount of \$78,452.46. The motion was seconded by Commissioner Iannone and unanimously approved.

Treasurer Wilkins presented her December 2021 report.

Prothonotary December 2021 report was available for review.

Public Comment: Ian Lathrop from Moody & Associates gave additional details and background experience he offers regarding the Streambank Stabilization Project engineering bids.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:35 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner