

Kellie Carpenter
Prothonotary, Register and Recorder and Clerk of Courts of Sullivan County
245 Muncy Street - Suite 100 - Laporte, PA 18626
(570) 946-7351

EFFECTIVE FEBRUARY 1, 2022

****There will be an additional fee of \$10.00 for ANY DOCUMENT that requires a Parcel Certification Stamp. Those documents marked below with an ** have been updated to reflect the new charge.** EFFECTIVE AUGUST 17, 2023 COPY FEE IS \$0.50**

- Fees include four pages, four names and one lot/parcel.
- Additional pages are \$2.00 each
- Additional names or lots/parcels are \$0.50 each.

Affidavit (Miscellaneous)	\$28.50
Affidavits Affecting Title	\$68.75
Agreements.....	\$68.75
Assignment of Lease.....	\$28.50
Assignment of Mortgage.....	\$60.75
(Each additional mortgage to be assigned on same instrument is \$2.00)	
Assignment of Rents.....	\$18.50
Clean and Green & Clean and Green Amendment.....	\$28.50
Clean and Green Rollback.....	\$28.50
Declaration of Taking or Trust.....	\$58.50
Declaration of Unitization/Pooling Unit.....	\$58.75
Deed.....	\$68.75
(Affidavit of Value is \$2.00 -no limit on number of pages)	
Subsurface ONLY Deed (no parcel) (Assessment no longer certifying)	\$58.75
Distribution.....	\$18.50
Easement.....	\$68.75
Extension of Mortgage.....	\$20.50
Highway Right of Way Map.....	\$28.50
Lease.....	\$38.50
Lease (30 year)	\$68.75
Modification of Mortgage.....	\$58.75
Mortgage.....	\$58.75
Mortgage Satisfaction.....	\$63.75
Notary Bond and Commission.....	\$32.00
Order of Court or Order to Satisfy Lost Mortgage.....	\$18.50
Ordinance.....	\$18.50
Power of Attorney.....	\$18.50
Release of Lease.....	\$28.50
Release of Mortgage.....	\$60.75
Revocation of Power of Attorney.....	\$20.50
Right of Way.....	\$68.75
Right of First Refusal.....	\$68.75
Subdivision Maps.....	\$35.00
Subordination of Mortgage.....	\$20.50
Survey Maps.....	\$35.00
UCC Financing Statement/Continuation.....	\$100.00
UCC Assignment, Release or Termination.....	\$100.00

Karen Baumunk
Chief Deputy

Kellie Carpenter

Prothonotary, Register and Recorder and Clerk of Courts of Sullivan County
245 Muncy Street - Suite 100 - Laporte, PA 18626
(570) 946-7351

Certification of Instruments.....	\$5.00
Copies per page.....	\$0.50
Fax per page.....	\$3.00
Mailed copies-(up to 12 pages, then \$0.25 per page)	\$3.00

ALL DEEDS MUST INCLUDE THE FOLLOWING TO BE RECORDED:

- 1.) Parcel Identification Number which may be obtained from the Assessment Office
- 2.) Notarized signature
- 3.) Certificate of address for the grantee for purpose of mailing tax bills.
- 4.) Affidavit of Value if applicable for additional \$2.00 regardless of the number of pages.
- 5.) Copy of trust if there is one involved.
- 6.) Self-addressed stamped envelope to return recorded document(s).

The Recorder shall not be required to record or perform any service whatsoever until requisite fee is paid.