

**SULLIVAN COUNTY COMMISSIONERS' MEETING****January 28, 2020**

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Donna Iannone, Commissioner Darlene Fenton, Chief Clerk Francine Doyle, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Prothonotary Kellie Carpenter, Sheriff Bob Montgomery, Director of Children and Youth Lisa Wilcox, Maintenance Supervisor Mark Minier, Dr Ken Veit and Wendy Romano of Philadelphia College of Osteopathic Medicine, Ben Williard, Dr. Shrack and Selena Slate all of Family Practice, Mike and Di Newell, Coy Gobble of The Daily Review, Mike Hokkanen from the Sullivan Review and Elkland Township resident Jim White.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the January 14, 2020 Commissioner meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

**PUBLIC COMMENT:** Jim White requested an update on the Sheriff's Office issue. He had three questions of the Board of Commissioners. 1. Update? Commissioner Hoffman stated that this matter has been in the hands of the Pennsylvania State Police since January 7, 2019. 2. Has the funds been returned? Commissioner Hoffman indicated that as of this date, the funds have not been returned. 3. Is this matter being swept under the rug? Commissioner Hoffman assured Mr. White that this matter will not be swept under the rug and the it is in the hands of law enforcement.

Commissioner Iannone made a motion to approve the agreement between the Bradford and Sullivan County Joinder, 220 Main St. Unit 1, Towanda, PA 18848, hereinafter referred to as "County" on behalf of the Bradford County Human Services Agency, operator of Bradford/Sullivan County Mental Health/ Intellectual Disability Programs (MH/ID), and Bradford/Sullivan Single County Authority, located at 220 Main St., Unit 1, Towanda, PA 18848 and Northern Tier Counseling for a term of January 1, 2020 through June 30, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve the purchase of service agreement between Bradford County Human Services, operator of County Mental Health and Intellectual Disability Programs (MH/ID), Children and Youth, Drug and Alcohol, located at 220 Main Street, Unit 1, Towanda, PA 18848 and Brann, Williams, Caldwell, Sheetz and Blaney for a term of January 1, 2020 through June 30, 2020. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve the purchase of service agreement between Sullivan County and Kelly Carrubba, Esq for a term of July 1, 2019 and June 30, 2020 for Guardian Ad Litem services. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the service agreement between Trane and Sullivan County for a period of February 1, 2020 through February 1, 2022 at an annual rate of \$7,463.00 for maintenance and inspection services at the Sullivan County Courthouse. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve Resolution 2020-2 – 2<sup>nd</sup> Amendment affirmation. The motion was seconded by Commissioner Hoffman and carried with two yes votes. Commissioner Iannone abstained.

Commissioner Iannone made a motion to approve the purchase and sales agreement between Philadelphia College of Osteopathic Medicine and The County of Sullivan for Parcels 11-001-0097, 11-001-0098, 11-001-0099, 11-001-0003, in the amount of \$10.00. These parcels include property known as the Sullivan County Medical Center and 20.1 acres located in Laporte Borough. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the lease agreement between The County of Sullivan and the Philadelphia College of Osteopathic Medicine for a ten (10) year term effective date hereof and can automatically renew for one period of ten (10) years. The term of the lease shall end on January 2040. This agreement is for six (6) unfurnished rooms/apartments and the seventh (7<sup>th</sup>) large bedroom called the “doctor’s room”. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the Termination of Lease Agreement between Philadelphia College of Osteopathic Medicine and The County of Sullivan dated on or about October 26, 1976. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve the Termination of Operating Agreement between Philadelphia College of Osteopathic Medicine and The County of Sullivan dated on or about October 26, 1976. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to acknowledge the Non-Foreign Affidavit. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Ag Center from February 1, 2020 through January 31, 2023 at a cost of \$2,900.00/year for years one (1) and two, (2) and \$3,000.00/year for year three (3). The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Courthouse from June 1, 2020 through May 31, 2023 at a cost of \$2,800.00/year for years one (1) and two, (2) and \$2,885.00/year for year three (3). The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Emergency Service Center from February 1, 2020 through January 31, 2023 at a cost of \$980.00/year for years one (1) and two, (2) and \$1,000.00/year for year three (3). The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Library from February 1, 2020 through January 31, 2023 at a cost of \$980.00/year for years one (1) and two, (2) and \$1,000.00/year for year three (3). The motion was seconded by Commissioner Fenton and unanimously carried.

Three bids were requested to install a stand by generator at the Conservation District/Children and Youth Offices;

Schoonover, 51 E. Main St., Canton, PA 17724 \$39,825.00 (38KW)

JNK Specialties, LLC, 6355 Route 54, Turbotville, PA 17772 \$18,800.00 (25KW)

AT&T Management Terry Hicks – declined by email.

Commissioner Iannone made a motion to accept the low bid of JNK Specialties, LLC, on condition that the 25KW generator is sufficient. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the use of the Laporte park on August 15, 2020 by Trevor Miller and Damaris Zuzzio for a wedding ceremony. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve the payment for classes through Lackawanna College in Accounting I, Accounting with Quickbooks for Stephanie Chase, Fiscal Administrator at Children & Youth at a cost of \$3,773.60. The motion was seconded by Commissioner Hoffman. Funding will be 80% federal monies 20% county.

Commissioner Fenton made a motion to approve Tax Claim Director Susan McCarty's attendance at the spring tax claim conference in State College, PA in April, 2020 at no cost. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve Children and Youth Caseworkers Brianna Baumunk and Toni Sollicks' attendance at a 1- day workshop in Waverly, NY in February, 2020 at an estimated cost of \$20.00. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve Children and Youth Caseworker Brianna Baumunk to attend two workshops in State College, PA in May/June, 2020 at an estimated cost of \$326.00. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to accept the resignation of Holly Miller, District Manager of Sullivan County Conservation, effective February 7, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to acknowledge the hiring of Serena Molyneux-Apichella as First Deputy Treasurer, Certified Assistant III effective January 29, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to pay current bills in the amount of \$416,972.97. The motion was seconded by Commissioner Fenton and unanimously carried.

**Treasurer Katrina Wilkins gave her December, 2019 report.**

**Under information – Commissioner Iannone welcomed Family Health Partnership to Sullivan County. The Commissioners are thankful that Philadelphia College of Osteopathic Medicine and Family Health Partnership were able to come up with an agreement that will benefit the citizens of Sullivan County along with allowing PCOM students the opportunity to learn in the area of rural health care.**

**Ben Williard of Family Health Partnership spoke about the possibilities of extended hours, increase in services and testing which may occur in the near future.**

**There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:37 a.m.**

**Sullivan County Commissioners**

**ATTEST:**

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**Brian Hoffman, Chair**

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**Francine Doyle, Chief Clerk**

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**Donna Iannone, Vice Chair**

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**Darlene Fenton, Commissioner**