

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Darlene Fenton, Commissioner Scott Myers, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Jared Houck, Children & Youth staff Lisa Wilcox and Elaine Collum, Conservation Technician Lynn Broschart, Sullivan Co. School District staff and students, SERV staff and individuals, Bradford/Sullivan County Intellectual Disabilities staff and students, and Connie Hatch on behalf of The Sullivan Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the February 27, 2024, Commissioner Meeting. The motion was seconded by Commissioner Myers and unanimously approved.

PUBLIC COMMENT

Commissioner Fenton recognized a young lady in the group of visitors who was celebrating a birthday, and everyone joined in wishing her well. Commissioner Hoffman welcomed everyone and thanked them for attending.

Commissioner Fenton made a motion to approve a master services agreement between Sullivan County and Larson Design Group, Inc. to provide architectural, engineering, and technical services related to various county projects as requested. The motion was seconded by Commissioner Myers and unanimously approved. Commissioner Hoffman noted this agreement is an extension of the current agreement with Larson Design Group for stream stabilization project engineering.

Commissioner Fenton made a motion to acknowledge the proclamation made by Governor Shapiro recognizing March 2024 as Developmental Disabilities Awareness Month. The motion was seconded by Commissioner Myers, and after being read by Nora Chase, Barbra Campbell, and Lexus Devine, was unanimously approved.

Commissioner Fenton made a motion to approve a proclamation recognizing March 17 – 23, 2024, as Pennsylvania 4-H Week. The motion was seconded by Commissioner Myers, and after being read by Olivia Spako, Allen Spako, and Kian Fanella, was unanimously approved.

The meeting was recessed at 10:14 a.m. to take photos and reconvened at 10:26 a.m.

Commissioner Myers made a motion to a grant agreement between Sullivan County Commissioners and the Commonwealth of Pennsylvania, Department of Environmental Protection, for funding not to exceed \$17,000.00 supporting a rock streambank stabilization project along Ketchum Run in Forks Township, Sullivan County. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Myers made a motion to approve the 2023 Hazardous Material Emergency Response Preparedness Report contingent upon solicitor review. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to accept a proposal from Keystone Communications, Costars vendor #040-E23-217, to purchase and install required equipment for the Schlock Road tower project to include a wireless microwave radio system, receiver, duplexer, channel bank, VHF antenna system, power supply plant with battery backup, miscellaneous installation equipment, and Keycall alarm system with remote management in the amount of \$205,255.00. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve a 60-month lease agreement between the County of Sullivan and Pitney Bowes, Inc. for a new postage meter in the amount of \$169.03 per month. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a work experience agreement for James McBride between Trehab and the County of Sullivan effective March 18, 2024, through April 26, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Myers made a motion to approve a conference/workshop/travel request for Assessment at a total cost to the county of \$25.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a conference/workshop/travel request for the Treasurer's office at no cost to the county. The motion was seconded by Commissioner Myers and unanimously approved.

Treasurer Wilkins presented her February 2024 report.

The Prothonotary's February 2024 report was available for review.

PUBLIC COMMENT

Treasurer Wilkins noted that the Keystone Communications tower equipment will be funded by county 911 funds.

Ellen Koschak from Sullivan County School District, on behalf of her brother who had Downs Syndrome and all the students, thanked Bradford/Sullivan Human Services, SERV, and school district staff for organizing and attending today's proclamation.

INFORMATION

Commissioners approved and paid current invoices in the amount of \$191,511.48.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:37 a.m.

Sullivan County Commissioners:

Attest:

Brian Hoffman, Chair

Hope Verelst, Chief Clerk

Darlene Fenton, Vice-Chair

Scott D. Myers, Jr., Commissioner