

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Darlene Fenton, Commissioner Scott Myers, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Jared Houck, and Sunshyne Lynch from the Daily Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the January 30, 2024, Commissioner Meeting. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to table indefinitely a master services agreement between Sullivan County and Larson Design Group, Inc. to provide architectural, engineering, and technical services related to various county projects as requested. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve an amendment to the Rights and Services Act (RSA) Grant for 2023-2024 that was originally submitted on September 2, 2022, amending the subgrant budget from \$62,920.00 to \$39,131.00 effective January 1, 2023, through December 31, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve the hiring of Aric McCabe as part-time Security Officer I effective February 13, 2024. This is a part-time position with no benefits, not to exceed 999 hours per year. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve the hiring of Stanley McCarty as part-time Security Officer I effective February 13, 2024. This is a part-time position with no benefits not to exceed 999 hours per year. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve the unpaid leave request of part-time Security Officer I Richard Houck for leave effective February 8, through April 7, 2024. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Fenton made a motion to approve the unpaid leave request of full-time Assistant Planner II Lillian Mueller for leave effective February 12 – 26, 2024. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Fenton made a motion to approve a conference/workshop/travel request for Children & Youth at a total cost of \$861.00. The motion was seconded by Commissioner Myers and unanimously approved.

Treasurer Wilkins presented her January 2024 report.

The Prothonotary's January 2024 report was available for review.

#### INFORMATION

Commissioners approved and paid current invoices in the amount of \$115,889.13.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:06 a.m.

Sullivan County Commissioners:

Attest:

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Brian Hoffman, Chair

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Hope Verelst, Chief Clerk

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Darlene Fenton, Vice-Chair

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Scott D. Myers, Jr., Commissioner